



Ketchikan Gateway Borough School District

333 Schoenbar Rd. • Ketchikan, Alaska 99901

Ph. (907) 247-2109 Fax: (907) 247-3820

Melissa Johnson, Interim Superintendent • Katie Jo Parrott, Business Manager

Catherine Alilin, Human Resources Manager • Alonso Escalante, Curriculum Director

Derek Meister, Special Services Director • Linnaea Troina, COVID Communications and Public Relations Director

Memo

To: KGBSD School Board Members

From: Melissa Johnson, Interim Superintendent

CC: Kerry Watson, Board Clerk

Date: November 5th, 2021

RE: Superintendent Report for November 10th meeting

Here is the list of the upcoming School reports for the 2022 school year:

School Reports

Looking forward to School Reports, the following dates have been set.

January 12, 2022 - Ketchikan Charter School

January 26, 2022 - Tongass School of Arts and Sciences

February 9, 2022 - Point Higgins Elementary

February 23, 2022 - Fawn Mountain Elementary

March 9, 2022 - Houghtaling Elementary

April 13, 2022 - Ketchikan High School

April 27, 2022 - Revilla High School

May 11, 2022 - Schoenbar Middle School

COVID Communications Director/Public Relations

- The Start Strong Committee had a mitigation plan review meeting on Tuesday, 11/2. Discussion included these topics:
 - student safety & education = the important goals
 - contact tracing
 - upcoming vaccination clinic for students ages 5-11
 - increased vaccination rates = better overall options
 - equity for all students regarding testing and vaccinations
 - considerations regarding scaling back of mitigation layers
 - sunset clauses vs. threshold rates for lessening mitigation
 - work on the stakeholder survey

Curriculum/PD/Assessment:

- Dr. Todd White spent last week working with teachers and administrators on the Eval Pilot. He reported positive feedback on the draft tool being used. When he returns in December the committee will likely begin working on the process.
- The Math Committee has now heard from the various vendors. Next week the committee will meet to consider next steps.



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Business Manager

- Initial Review of FY22 revised revenue
 - The student count concluded on October 22nd and was submitted to DEED on November 5th. Enrollments were 63.25 FTEs under FY22 Average Daily Membership (ADM) projections, and intensive needs FTEs were 6 above FY22 projections. Because the hold harmless provision in AS 14.17.410(b)(1)(e) will be applied to the District's school adjusted ADM at 50%, the net result of the submitted student count will be approximately \$115,000 more in foundation funding to the District. This additional revenue will be factored into the budget revision put forward to the Board in December.
- FY21 Audit Review
 - The audit has been completed, and the District received an unmodified opinion meaning that their opinion is that the financial statements are presented fairly, in all material respects. An initial review shows the District in a stable financial position with major fund balances intact. The large health insurance liability was a topic of discussion with our auditors who emphasized the need for the Board to be aware of this liability, and for the District to implement a plan to address it in the near future to prevent continuing large deficits in this fund.