

KETCHIKAN GATEWAY BOROUGH SCHOOL DISTRICT BOARD OF EDUCATION
AGENDA STATEMENT

No. 14 a.

MEETING OF: June 25, 2025

ITEM TITLE:

PUBLIC HEARING - POLICY

Motion to approve revisions to BP 9323

Meeting Conduct Policy, in first reading

REVIEWED BY:

[X] Policy Committee

[X] Finance

SUBMITTED BY: School Board Policy Committee

APPROVED FOR SUBMITTAL: Michael Robbins, Superintendent, 907 247 2109

SUMMARY STATEMENT: The School Board Policy Committee is proposing approval of revisions to Board Policy 1250.

ISSUE/BACKGROUND: Board Bylaw 9300 states that "The formulation and adoption of written Board policies shall constitute the basic method by which the Board shall govern the school district." Board Policy 0500 and Board Bylaw 9311 both address the ongoing review of district policies and programs by the School Board. The proposed revisions are in line with AASB suggested policy updates

ATTACHMENTS: ● BP 9323 with revisions.

RECOMMENDED ACTION: "I move that the Board of Education approve revisions to Board Policy 9323, Meeting Conduct Policy, in first reading."

KGBSD BP 9323 Meeting Conduct Policy

Public Participation – Proposed

~~Because the Board has a responsibility to conduct district business in an orderly and efficient way, the following procedures shall regulate public presentations to the Board.~~

Purpose

~~The Board encourages public input as an important part of its decision-making process. The purpose of the public comment period is to provide an opportunity for members of the public to present their views to the Board. The meeting itself belongs to the Board. Public comment provides input to the Board but does not constitute participation in decision-making or dialogue with the Board during the meeting.~~

1. Opportunities for Public Comment

~~The Board shall giveprovide members of the public an opportunity to address the Board at designated times during each meeting, including on agenda items and non-agenda items during "Persons to be Heard."~~

- ~~1. At a time so designated on the agenda, members of the public also may bring before the Board matters that are not listed on the agenda of a regular meeting. The Board may refer such a matter to the Superintendent or designee or take it under advisement. The matter may be placed on the agenda of a subsequent meeting for action or discussion by the Board.~~

~~A sign-up sheet will be available at the meeting for individuals who wish to speak during the "Persons to Be Heard" portion. While sign-up is not required, individuals who add their names to the sheet will be given priority in the order listed. After the names on the sign-up sheet have been called, the Board Chair may open the floor to additional speakers as time allows. The Board Chair reserves the right to manage public comment in a way that maintains decorum and ensures equitable participation.~~

~~The Board may refer non-agenda matters to the Superintendent or take them under advisement for possible future agenda placement.~~

2. Recognition and Decorum During Public Comment

A person wishing to be heard by the Board shall first be recognized by the ~~president.~~
~~He/she~~Board President. The speaker shall ~~then~~ identify himself/herself and proceed to
~~comment as briefly as the subject permits.~~
themselves by name, direct their comments to the Board President, and maintain
appropriate decorum throughout their remarks. The Board President will remind speakers
of decorum expectations as needed.

2. ~~Individual speakers will be encouraged to keep presentations within 3 to 5
minutes when addressing the board.~~
3. ~~With Board consent, the president may modify the time allowed for public
presentation or may rule on the appropriateness of a topic. If the topic
would be more suitably addressed at a later time, the president may indicate
the time and place when it should be presented.~~
~~—— (cf. 1312.1 – Complaints Concerning School Personnel)~~
~~—— (cf. 9312 – Executive Sessions)~~

3. Time Limits

Each speaker is limited to 5 minutes per comment period, no extensions.

Individuals may read written testimony on behalf of another person; however, the individual
reading the testimony does not receive an additional time slot or extended time to speak. The
standard time limit for speakers applies.

Speakers may not transfer their time to others.

The public comment portion of each meeting is limited to 1 hour per meeting, unless
extended by Board action.

4. Board President Discretion

The Board President, with consent of the Board, may adjust time limits or the order of
speakers as needed for the orderly conduct of the meeting.

5. Written Public Comments

Written public comments are accepted at any time and may be submitted via mail, hand-
delivery, or email to the Board's designated public comment address. Written comments
will not be read aloud during the meeting by board members.

6. Disruptions

No disturbance or willful interruption of ~~any~~^a Board meeting shall be permitted. –
~~Persistence, by an individual or group, shall be grounds for the chair to terminate the privilege of addressing the meeting. The Board~~ The Board President may ~~remove~~^{warn} disruptive individuals ~~and order~~^{once} and may terminate testimony. The Board may clear the room ~~cleared~~ if necessary to restore order.

7. Prohibited Content: Complaints Concerning Personnel

Public comment shall not include charges, complaints, or personal attacks against individual employees of the District, including the Superintendent. Such matters must be addressed through established Board complaint procedures (cf. 1312.1 - Complaints Concerning School Personnel).

8. Prohibited Demonstrations

Demonstrations during meetings, including clapping, cheering, booing, hissing, or other disruptive behaviors, are prohibited. This rule is intended to preserve a safe and open forum where all individuals, regardless of viewpoint, feel welcome to speak. Demonstrations of approval or disapproval can discourage participation, create an atmosphere of intimidation, and undermine the fairness and neutrality of the public comment process. The board may clear the room if necessary to restore order.

*Should not be construed to limit expressions of appreciation during award presentations and recognitions on agenda.

9. Board Member Conduct During Public Comment

Board members will listen respectfully and will not engage in dialogue with speakers during public comment. The Board President will thank each speaker following their comments.

10. Board Member Professionalism

Board members will model professional behavior, including attentive listening, and will refrain from side conversations, use of electronic devices, or other distractions during public comment.